

# Corporate Ethics Helpline Q&A

Q How can I submit a report to the Corporate Ethics Helpline?

You can submit a report through the online form. (Reports are also accepted by email, postal mail, or fax.)  
For contact details, please visit the following page: ► <https://group.ntt/jp/corporate/compliance.html>  
Please provide specific details regarding any possible misconduct or compliance issues when submitting a report.

Q I would like a lawyer to handle my report.

Reports are reviewed and investigated by the company responsible for the matter being reported.  
Ogasawara & Partners has been appointed to help protect the anonymity of individuals submitting reports; however, the law firm does not directly conduct investigations into reports.

Q Who can submit a report?

The following individuals may submit reports:

- (1) Employees and other personnel working for group companies, including full-time, contract, fixed-term, part-time, and hourly employees, and temporary agency workers
- (2) Employees of third-party companies engaged in providing services to group companies
- (3) Individuals who were in either category ① or ② within one year prior to submitting a report
- (4) Officers of group companies
- (5) Family members of employees of group companies

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What types of issues may be reported by employees of third-party companies engaged in providing services to group companies?

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**Reports may only concern misconduct or compliance issues involving the NTT Group or its employees.**

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Can I use this helpline to ask questions or provide feedback about NTT Group services?

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**This helpline only accepts reports related to misconduct or compliance issues involving the NTT Group or its employees.**

As this helpline is intended for internal whistleblowing reports by NTT Group employees and related personnel, questions or feedback regarding NTT Group services should be directed to the inquiry desk of the relevant NTT Group company.

Please note that if inquiries or feedback regarding NTT Group services are submitted through this helpline, the information provided, including names and message content, may be shared with the relevant company without anonymization so the company may respond to the inquiry or feedback.

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What should I keep in mind when submitting a report?

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When submitting a report, please provide specific details regarding the possible misconduct or compliance issue, including the date, location, individuals involved, relevant actions or statements, supporting evidence, and any third-party witnesses.

As the Corporate Ethics Helpline accepts reports concerning all companies within the NTT Group, please provide the full company name, department name, and full name of the individual believed to be involved.

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Can I submit a report anonymously?

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Yes. You can submit a report to the Corporate Ethics Helpline anonymously. However, if a more detailed investigation is needed, we may ask whether you are willing to disclose your name. In that case, we will contact you separately to confirm your wishes.